



**NOTE:** The verification form is to be used as a template for CL activities when attendance in the activity cannot be verified in other forms (e.g., certificate of attendance, receipt, transcript of marks).

**GENERAL GUIDELINES FOR EARNING CL HOURS**

- A total of 100 CL hours is required for certification renewal candidates.
- Each CL activity must relate to your nursing specialty/area of nursing practice, be a minimum of 30 minutes and be earned during your five-year certification term. You can forecast your CL hours up to the last day of your certification term.
- If you repeat an identical CL activity (e.g., BCLS) during the five-year certification term, it counts only once. If the activity is taken again at a higher level, then you can count both activities (e.g., BCLS and then ACLS).
- One clock hour equals one CL hour.
- Pre-authorization from CNA is NOT required for your CL activities to count.
- The activity can be taken outside Canada. International CL opportunities are not only accepted, they are encouraged.

**This form is provided to verify the attendance of:**

Name \_\_\_\_\_  
(Last) (First) (Specialty)

**This individual has participated in the following continuous learning activity:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**This activity was offered by:**

Organization: \_\_\_\_\_  
Name and title of presenter: \_\_\_\_\_

<i>Day</i>	<i>Month</i>	<i>Year</i>	<i>Contact hours</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Total continuous learning hours:**

**This particular activity is relevant to the specialty/area of nursing practice because:** *(complete only if necessary)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VERIFICATION SHOULD BE MADE BY AN INDIVIDUAL RESPONSIBLE FOR THE CL ACTIVITY** (e.g., presenter, nurse educator, nurse manager)

\_\_\_\_\_  
Signature (presenter or designate)

\_\_\_\_\_  
Date

**NOTE: Photocopy as necessary.**